



Application for Employment

Equal access to programs, services, and employment opportunities is available to all persons without regard to sex (including pregnancy), race, color, religion, national origin, citizenship, age, disability, genetic information, or any other basis protected by federal, state, and/or local law.

In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process, providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name _____
Last First Middle

Address _____
Street City State Zip

Email Address _____ Phone _____

Position(s) applied for _____ Shift preferred 1 2 3 Any

Special training or skills (languages, machine operation, etc.) that would benefit you in the job for which you are applying:

Would you accept full-time work? Yes No

Would you accept part-time work? Yes No

On what date would you be available for work? _____

Have you ever been employed here? Yes No If yes, dates: _____

Are you lawfully authorized to work in the United States? Yes No

If you are under 18 years old, can you furnish a work permit if required? N/A Yes No

Are you able to perform the essential functions of the job for which you are applying (with or without reasonable accommodation)? Yes No Need more information about the job's essential functions to respond.

This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA Class Rank	Major/Minor
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Other	<input type="checkbox"/> GED <input type="checkbox"/> Certification	
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Other	<input type="checkbox"/> GED <input type="checkbox"/> Certification	
		<input type="checkbox"/> Diploma <input type="checkbox"/> Degree <input type="checkbox"/> Other	<input type="checkbox"/> GED <input type="checkbox"/> Certification	

Employment History

Starting with your most recent employer, provide the following information. You may include any verified work performed on a volunteer basis.

Employer _____ Telephone # _____

Street Address _____ City _____ State _____

Starting job title/final job title _____ Dates employed _____

Immediate supervisor and title (for most recent position held) _____

May we contact for reference? Yes No Later email _____

Summarize the type of work performed and job responsibilities. _____

Employer _____ Telephone # _____

Street Address _____ City _____ State _____

Starting job title/final job title _____ Dates employed _____

Immediate supervisor and title (for most recent position held) _____

May we contact for reference? Yes No Later email _____

Summarize the type of work performed and job responsibilities. _____

Applicant Statement

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have, read, fully understand and accept all terms of the forgoing Applicant Statement.

Signature of Applicant _____

Date _____